

**REGISTRATION FORM**

**TUTORING PROGRAM**

NAME OF STUDENT \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ AGE \_\_\_\_\_  
(MONTH)(DAY)(YEAR)

PARENT OR GUARDIAN \_\_\_\_\_  
(LAST NAME) (FIRST NAME)

**EMERGENCY CONTACT INFORMATION**

\_\_\_\_\_  
(LAST NAME) (FIRST NAME)

RELATIONSHIP TO STUDENT \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ PHONE \_\_\_\_\_

SCHOOL YEAR \_\_\_\_\_ GRADE \_\_\_\_\_

SCHOOL ATTENDED LAST YEAR \_\_\_\_\_

HOW WERE YOU REFERRED TO THIS PROGRAM? \_\_\_\_\_

I HEREBY GRANT CONSENT TO THE TUTORS AND STAFF OF THE CARING KITCHEN TO ACCESS THE SCHOOL RECORDS/REPORTS CONCERNING MY CHILD, \_\_\_\_\_.

I ALSO GRANT PERMISSION FOR THEM TO DISCUSS ACADEMIC PROBLEMS WITH MY CHILD'S TEACHER. I HAVE READ AND RECEIVED A COPY OF THE RULES AND REGULATIONS OF THE STUDY ASSISTANCE PROGRAM.

\_\_\_\_\_  
Signature Parent or Guardian

\_\_\_\_\_  
Date

**RULES AND REGULATIONS**  
**STUDY ASSISTANCE PROGRAM**

1. Be prompt ...Time is precious – so use it wisely
2. Respect the rights of others...No teasing or abusive language.
3. Work quickly...There will be No talking unless you have a question concerning homework.
4. Be prepared...Make certain you have all the materials you need including: textbooks, folders, notebooks, paper, pencils, etc.
5. Keep a daily assignment sheet signed by teachers.
6. Be responsible.
7. Respect your tutors & volunteers...We care about you! So help us help you!!!
8. Never say can't...Say I'll try...Then do your best!!!
9. Strive to make homework papers neat...If your teacher or tutor or volunteer cannot read it, it is the same as being incorrect.
10. Bring back all graded homework, quizzes, ditto's etc....from previous school day.
11. No radios or tape players may be brought by student.
12. If leaving sessions early, we must be notified by parents/guardian.
13. Attend sessions regularly...Your parents/guardian, will be responsible for letting us know if you cannot attend a session!!!

**Staff will attend school conferences with parents upon request.**

**Parents will be notified of time and dates of conferences with study assistance staff!!!**

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**Disciplinary Action Steps**

1. Verbal Warning/
2. Time Out Chair
3. Call parents- Student will be suspended until conference is held.
4. Three suspensions could result in permanent suspension.

**Phone Caring Kitchen-653-8443**

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**Parent/Guardian**

**Student**